



Fremont Cemetery Trustee
Meeting Minutes
April 9, 2019

Approved 5/14/2019

The meeting was called to order by Trustee Matthew Thomas at 4:04 pm in the basement meeting room of the Fremont Town Hall. Present were: Cemetery Trustees: Matthew Thomas, Michael Nygren and Jeanne Nygren, Cemetery Sexton: Shawn Perreault, Superintendent: Bruce White, Brian Riley and Heidi Carlson.

Mr. Nygren made a motion to approve the March 19, 2019 meeting minutes with a few changes. Mr. Thomas seconded the motion. Motion was passed with amendments.

Mrs. Nygren made a motion to appoint Mr. Thomas as the chair of the Cemetery Trustees. Mr. Nygren seconded, Mr. Thomas accepted and motion passed.

Superintendent Report – Mr. White stated that he is in the process of selling his home and moving to Dover, NH. Right now the plan is to be leaving in June, however, he will still be coming down on Thursdays to do the cable T.V. If needed, he could stay on and come down for the entire day on Thursdays. Mr. Thomas thanked him for all his work it has been greatly appreciated.

Part- Time Hire – Mrs. Carlson introduced Brian Riley for the part-time cemetery help. He is retired and was the only one to apply for the job. He actually came in seeking a job in the maintenance department preferring the cemetery before it was posted and applied right away. Mrs. Carlson believed he would be a great fit and could possible grow into taking over for Mr. White as Superintendent. Mr. Thomas asked Mr. Riley to introduce himself: He has lived in Fremont for 7 years and has a lot of time to fill the 12 to 15 hours a week. He has been retired for 2 years. Mr. Thomas said the most important time is Memorial Weekend. Mr. Thomas stated that Mr. White will be a great asset in training Mr. Riley. Mr. Thomas stated to Mr. Riley that the Trustees are really looking for someone that likes this work and will stay in the position, possibly growing into Mr. White's position. Mr. Thomas made a motion to recommend Mr. Riley as our new part-time employee to the Board of Selectmen. Mr. Nygren seconded and motion was passed.

Leavitt/Village Cemetery – Mr. Nygren requested a list of all current equipment in the Cemetery Department from Mr. White. Mr. White stated that wouldn't be a problem. Mr. White stated that all of our equipment is used with the exception of the new mower we purchased last year. Mr. White stated that most of Leavitt is done by a walking mower. He also suggested that if the Trustees purchased any equipment for Leavitt, the biggest he would do is a riding mower. Mr. White does most of Village Cemetery with the zero turn mower, but still does the raised beds and some hills by hand with the weed whacker. Mr. White stated that it would still be ideal if the new person had a way of pulling the equipment trailer. Mr. White mows Village every week and Leavitt about every 10 days. It was brought to the board's attention that Mr. Riley does not have a way of towing our trailer from cemetery to cemetery. Mr. Nygren stated that this might move the time line up for the shed and equipment down at Leavitt. We would need a light inside and motion lights outside, we could possible do battery operated if we cannot get or do not have electricity done at Leavitt. Mrs. Nygren suggested looking into a pod instead of a wooden shed. This might help with the concern of vandals and break ins. Mr. Nygren asked



Mrs. Perreault to look into the cost of the smallest pod on a monthly basis, the purchase of a used pod and the cost of 10X8 wooded shed for the next meeting. Mrs. Perreault will have the information ready for the next meeting.

RFP – The board only received one bid back for the Clean-up RFP.

Blue Sky – Leavitt

Spring 2019 – \$500.00

Fall 2019 – \$750.00

Spring 2020 – No amount given

Village

Spring 2019 – \$800.00

Fall 2019 – \$1200.00

Spring 2020 – No amount given

Total amount for clean ups - \$3,250.00

This is the same cost as last year. Mrs. Nygren called Mrs. Carlson to see if we had to go back to BlueSky for the Spring 2020 cost because it was listed in the RFP. Mrs. Carlson stated that because we got one bid, if the board wanted to accept the offer as is, she didn't think that was a problem. Mrs. Nygren made a motion to accept BlueSky as the winning bid for Spring/Fall Clean-up 2019. Mr. Thomas seconded the motion and the motion was passed.

BlueSky also submitted a quote for mowing each cemetery in the event of an emergency. It would cost us \$300.00 for Leavitt and \$600.00 for Village each time they have to mow for us.

Public Hearing – The public hearing handout was reviewed and discussed. The board agreed that everything looked good.

West – Mr. Thomas spoke with Mr. West again about the possible expansion of the Hoitt/Currier cemetery. Mr. West's family is still trying to work things out among themselves. Mr. Thomas will continue to follow up.

New Business:

N.H.C.A. Meeting – Mr. Thomas asked Mrs. Perreault for a review of the April 3rd meeting she attended. Mrs. Perreault highlighted the meeting and speakers. Mr. Thomas requested a copy of the contacts booklet Mrs. Perreault received at the meeting. She will provide that to him.



Mr. Thomas brought to the board's attention that this will be the 100th year that the Emerson/Frye family have been marching in the Fremont Memorial Parade. Mr. Thomas would like to recognize this in some way. Mrs. Nygren stated that she has one letter out asking someone to be the grand marshal, if that comes back as a no, she will ask someone in the Emerson/Frye family next.

Next meeting was scheduled for May 14th at 4:00pm.

Motion made by Mrs. Nygren to adjourn the meeting, seconded by Mr. Nygren. Meeting was adjourned at 5:00pm.

Respectfully Submitted,

Shawn Perreault
Cemetery Sexton